

Shadows Ranch Events Center

Contract for Wedding Reception Facility

Dated this _____ day of _____ 2009.

This agreement entered into between Joe Sysel, Owner of Shadows Ranch Events Center, 1259 Alvarado Road, Box 595, Georgetown, CO 80444, (303) 569-2026 and:

Names: _____

Address: _____

Cell Phone _____ Home _____ Work _____

E-mail _____

Hereby reserves the date of Saturday, _____, 2009, for their wedding and reception. The time that the above mentioned parties rent the facility begins at 1:00 pm and ends at 12:00 midnight for approximately _____ (number of guests). The fee for the use of the facility will be \$3,500.00. (Will be \$4,000.00 for 2010.) The entire site fee is due upon booking. This amount allows the wedding party and their guest to occupy all parking areas, the main entry gallery, the 24' x 72' dining and dancing conservatory-greenhouse dining room, the upper and lower decks facing the private pond and river, the wedding gazebo and pond, and the bride's and groom's dressing cottages. Access to the entire grounds is limited to adults and children supervised by an adult.

The bride and groom's raft is provided exclusively for the bride and groom, no guests.

All electrical outlets on the property are available for use by the wedding parties and their vendors. The parties are welcome to inspect the locations and numbers of outlets prior to booking.

Shadows Ranch insists on only five "use" rules to make your event more worry free:

1. We allow absolutely no under-age drinking.
2. Children are not permitted to wonder the grounds unsupervised by an adult. If this chronically occurs during the event, the bar will close until the situation is corrected.
3. Positively no unauthorized liquor can be brought onto the grounds, and no opened liquor containers are allowed to leave the grounds.

4. Arranging the chairs at the wedding gazebo is the responsibility of the wedding party. The chairs will be there and our staff will wipe them down 15 minutes prior to the ceremony.
5. As per County law, all guest and wedding party vehicles must be parked on the grounds rather than on the County frontage road.

The above-mentioned party/parties entering into this agreement hold Shadows Ranch free from any and all liability or damages to any guest or vendor that may occur on the property during this event. The undersigned is responsible to acquire their own certificate of liability insurance. This certificated is easily obtainable fro your insurance agent at no additional cost to you.

Wedding Staff:

Shadows Ranch has a professional staff that will handle all of the set-up and clean-up for you. The staff maintains the beverage station during the event, is available to the wedding party from the time they arrive until they leave. We provide one staff person for every 50 guests at \$20.00 per hour during the event. Only one staff person is necessary for set up, and to be in attendance during the day from 1:00 pm until the guests begin to arrive.

We ask that the bride (or her representative) be available to advise with the set-up when she arrives at Shadows Ranch.

Decorations:

As a romance center, Shadows Ranch has no rules on the use of staples, tape or wire attachments to create decorations. Be kind, and leave the property as you found it. If lit candles are used we ask that you provide a glass base for each candle.

Damage or Security Deposits:

Shadows Ranch believes in the integrity of your guests. Therefore, we do not require a damage or security deposit. However, please be aware that you are responsible for any damage caused by your guests to the premises. Please make your other vendors aware (such as disc jockeys, carriage drivers, limousine drivers, florists, baby sitters, etc.) that this applies to them also.

Catering:

We are proud to recommend three local catering companies that will give you excellent service and food. Their menus are available upon request, and they can always be adjusted to suit individual tastes.

Rental of Equipment:

You are welcome to rent your wedding equipment from anyone, but we will save you around \$15.00 per guest if you rent it from us.

Tables:

60" round tables that seat 8 guests . . . \$7.00 each, need _____

8' banquet tables that seat 8-10 for the wedding party, need _____

There is no charge for the food service buffet tables.

Chairs:

White/padded seat folding wedding chairs. . . \$3.00 each, need _____

There is no charge for the wedding ceremony chairs.

Table Linens: (White or Ivory) and Napkins (30 colors)

Double table cloths to create skirting, \$12.00, need _____ with 8 napkins _____

Skirted banquet table cloths. . . \$8.00, need _____

2010 Bar Policies and Prices:

Because we have a liquor license Shadows Ranch is responsible for set up and maintenance of all alcoholic beverages that will be served during any event. Many combinations of host bar (charged to the wedding couple as hosts) or cash bars (paid over the counter by the guests) are available. The bar type/types will be determined upon booking the event, and a deposit will be made by the couple only if they choose a host bar at that time. The deposit will be determined according to the number of guests, and the type of bar chosen. Host bars are determined by the amount of alcohol used by the guests according to the number of drinks served. Prices are quoted at the time of booking and are a permanent part of the contract.

Budweiser and Coors Beer in Bottles \$3.00

Premium Beers in Bottles \$4.00

Wine \$6.00

Well Cocktails \$5.00

Cocktail for a premium bar \$6.00

Top shelf available, quote at the bar.

The bartender fee is \$25.00 per hour while the bar is open.

Full Champagne toast service, champagne glasses and Domaine Ste. Michelle, Blanc de Blanc Champagne is \$24.00 per bottle.

Mixers, ice, and glassware are included in the per drink prices. No gratuity is added.

Refund Policy:

Fifty percent (50%) of the entire deposit is awarded if requested before 90 days prior to the event.

Pricing:

All costs for the use of the facility, equipment rental, and other charges are included in this contract and will not change between the date of signature and the date of the event.

Credit Card Policy:

All rewards cards now cost the merchant that accepts these cards 8.5% if taken over the phone. If we accept these cards and swipe them it is 5.5% surcharge to us. We apologize sincerely, but for any credit card transactions for amounts over \$500.00 these charges will be added.

Shadows Ranch

Responsible Party

Dated this _____ day of _____ 2009

Dated this _____ day of _____ 2009